



PG MATTHEW & ASSOCIATES  
— Unlock Your Potential —

## SPARK GOAL-SETTING WORKSHEET

*Ignite Your Inner Leader*



[www.phillipmatthew.com](http://www.phillipmatthew.com)



USE THIS WORKSHEET TO SET A 30-DAY LEADERSHIP GOAL, INSPIRED BY \*UYP STEP BY STEP\*. COMPLETE EACH FIELD, BREAK YOUR GOAL INTO STEPS, AND REVIEW WEEKLY. TRACK PROGRESS IN YOUR \*SPARK\* REPORT'S PROGRESS TRACKER. REFER TO THE EXAMPLE BELOW. DOWNLOAD ADDITIONAL RESOURCES AT PHILLIPMATTHEW.COM.

### 30-Day Leadership Goal

GOAL	Deliver speech to 20 people with positive feedback.
DEADLINE	30 jUNE 2025
STEP 3 - 5	<ul style="list-style-type: none"><li>• Join Toastmasters,</li><li>• practice speech weekly,</li><li>• get feedback from a mentor.</li></ul>
SUCCESS METRIC	Deliver speech to 20 people with positive feedback.

### PROMPT



How will this goal enhance your leadership? Write one sentence/quote.

"You don't have to be great to start, but you have to start to be great." – Zig Ziglar.



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### 30-Day Leadership Goal

GOAL	
DEADLINE	
STEP 3 - 5	
SUCCESS METRIC	

### PROMPT



How will this goal enhance your leadership? Write one sentence/quote.